



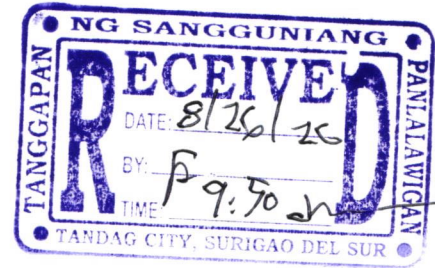
Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
Municipality of Madrid
-oOo-



OFFICE OF THE SANGGUNANG BAYAN

August 24, 2026

HON. MANUEL O. ALAMEDA SR.
Vice-Governor
Office of the Sangguniang Panlalawigan
Province of Surigao del Sur
Capitol Site, Tandag City



Thru: EDGAR G. PEREZ II, JD
Secretary to the Sangguniang the Sangguniang Panlalawigan
Office of the Sangguniang Panlalawigan

Dear **Vice Governor Alameda**:

Greetings from the Office of Sangguniang Bayan Madrid!

Respectfully submitting herewith, the attachments for Municipal Ordinance No. 14 Series of 2026 entitled, *"AN ORDINANCE FORMALLY ADOPTING THE OFFICIAL MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) LOGO AND THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO) LOGO OF THE MUNICIPALITY OF MADRID, SURIGAO DEL SUR, PRESCRIBING THEIR OFFICIAL UTILIZATION, REGULATING THEIR USE, AND PROVIDING PENALTIES FOR UNAUTHORIZED REPRODUCTION, MISUSE, OR APPROPRIATION THEREOF."*, duly approved by the Sangguniang Bayan of Madrid during its 55TH Regular Session held on 11th day of August 2026.

Thank you for your kind attention and appropriate action.

By the authority of the Sangguniang Bayan:


JOCILLE D. URIARTE
Secretary to the Sangguniang Bayan



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

In compliance to section 59 of RA 7160, Article 113, IRR of RA 7160, the hereunder approved ordinance is hereby posted.

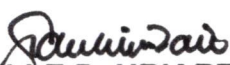
MUNICIPAL ORDINANCE NO. 14 SERIES OF 2026 entitled "AN ORDINANCE FORMALLY ADOPTING THE OFFICIAL MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) LOGO AND THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO) LOGO OF THE MUNICIPALITY OF MADRID, SURIGAO DEL SUR, PRESCRIBING THEIR OFFICIAL UTILIZATION, REGULATING THEIR USE, AND PROVIDING PENALTIES FOR UNAUTHORIZED REPRODUCTION, MISUSE, OR APPROPRIATION THEREOF."

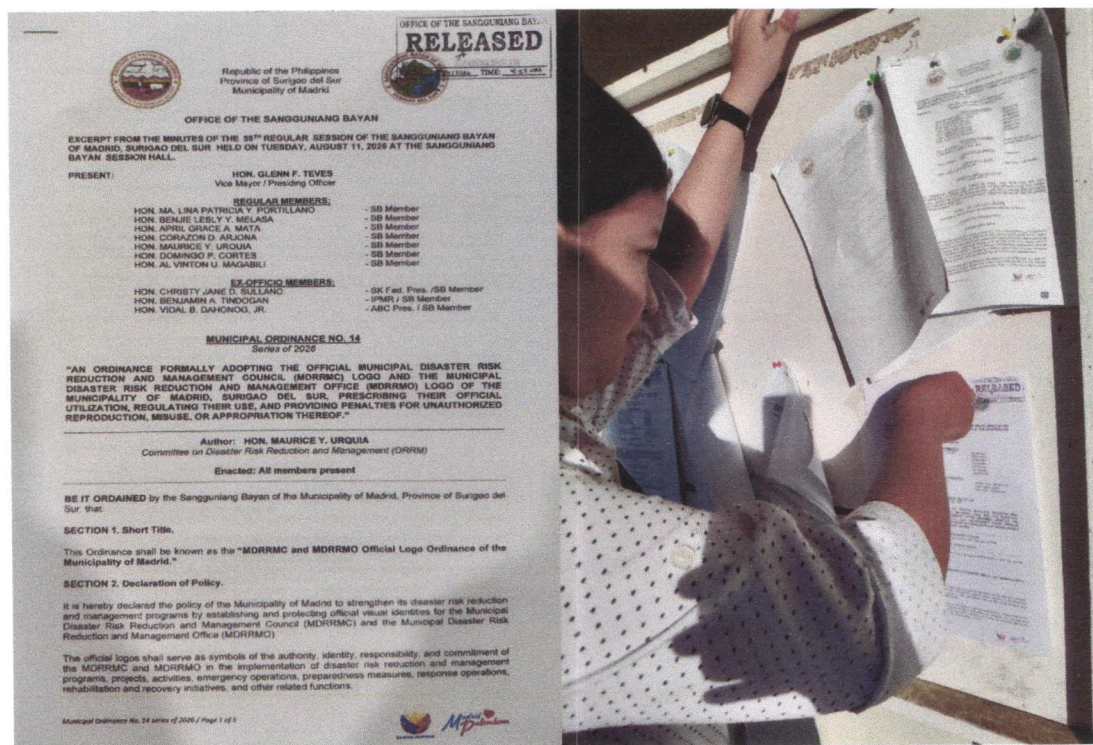
Date Enacted : August 11, 2026

Date Approved : August 20, 2026

Date Posted : August 24, 2026

Place Posted : Madrid Municipal Hall, Madrid, Surigao del Sur


JOCILLE D. URIARTE
Secretary to the Sangguniang Bayan





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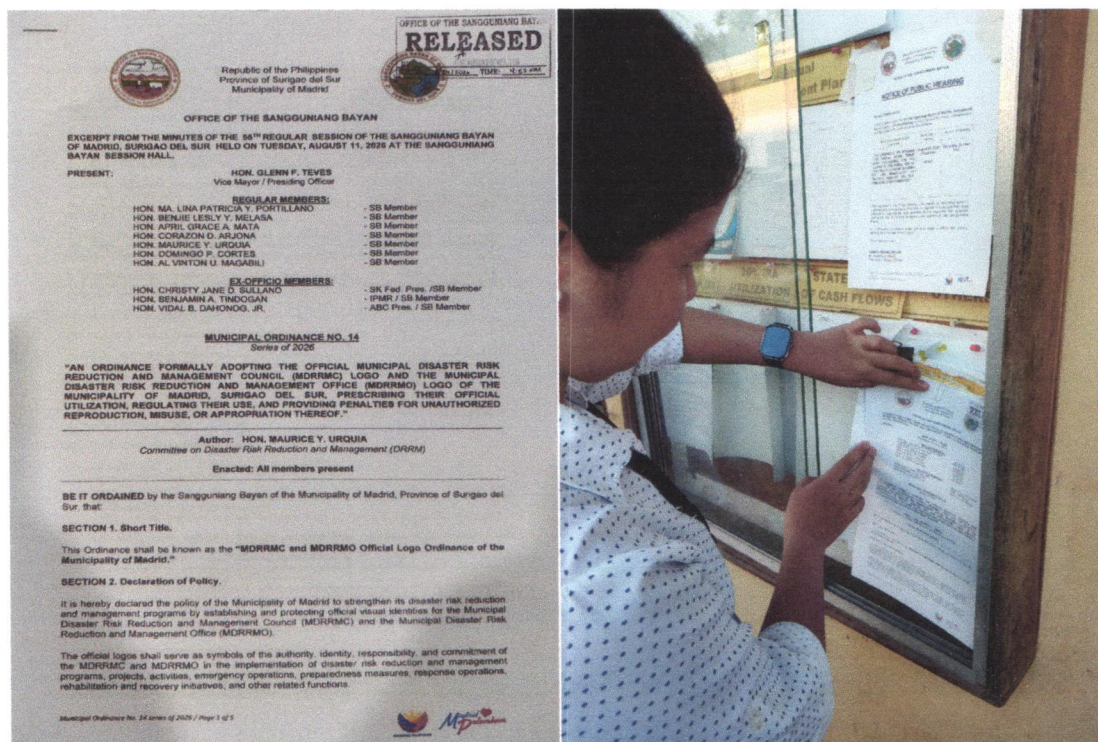
Date Enacted : August 11, 2026

Date Approved : August 20, 2026

Date Posted : August 24, 2026

Place Posted : Madrid Public Market, Madrid, Surigao del Sur


JOCELLE D. URIARTE
Secretary to the Sangguniang Bayan



Address: 2nd floor of MDRRMO office, Patong-Patong, Madrid, Surigao del Sur
Mobile No.:
Email Address: sbofficemadrid@gmail.com





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PROVINCE OF SURIGAO DEL SUR
Municipality of Madrid
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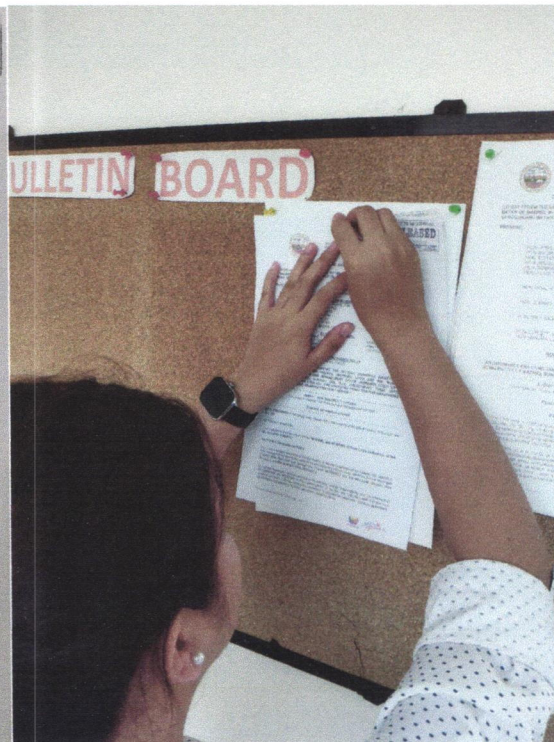
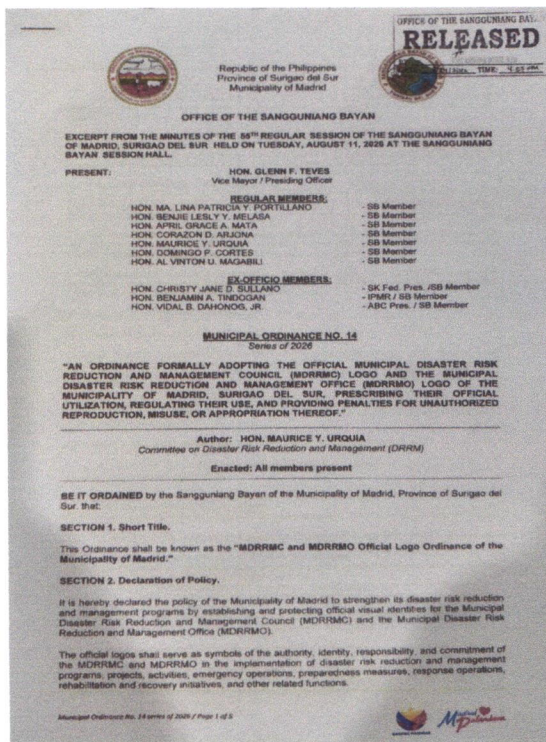
Date Enacted : August 11, 2026

Date Approved : August 20, 2026

Date Posted : August 24, 2026

Place Posted : Madrid Operations Center, Madrid, Surigao del Sur

Jocille D. Uriarte
JOCILLE D. URIARTE
Secretary to the Sangguniang Bayan

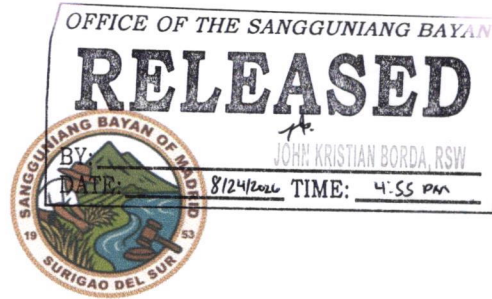


Address: 2nd floor of MDRRMO office, Patong-Patong, Madrid, Surigao del Sur
Mobile No.:
Email Address: sbofficemadrid@gmail.com





Republic of the Philippines
Province of Surigao del Sur
Municipality of Madrid



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 55TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MADRID, SURIGAO DEL SUR HELD ON TUESDAY, AUGUST 11, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL.

PRESENT:

HON. GLENN F. TEVES
Vice Mayor / Presiding Officer

REGULAR MEMBERS:

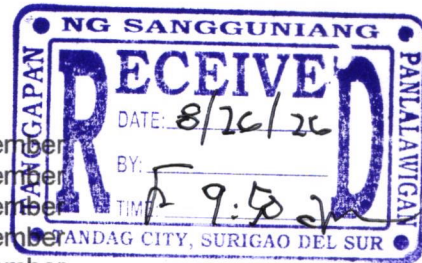
HON. MA. LINA PATRICIA Y. PORTILLANO
HON. BENJIE LESLY Y. MELASA
HON. APRIL GRACE A. MATA
HON. CORAZON D. ARJONA
HON. MAURICE Y. URQUIA
HON. DOMINGO P. CORTES
HON. AL VINTON U. MAGABILI

EX-OFFICIO MEMBERS:

HON. CHRISTY JANE D. SULLANO
HON. BENJAMIN A. TINDOGAN
HON. VIDAL B. DAHONOG, JR.

- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- SB Member

- SK Fed. Pres. /SB Member
- IPMR / SB Member
- ABC Pres. / SB Member



MUNICIPAL ORDINANCE NO. 14
Series of 2026

“AN ORDINANCE FORMALLY ADOPTING THE OFFICIAL MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) LOGO AND THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (MDRRMO) LOGO OF THE MUNICIPALITY OF MADRID, SURIGAO DEL SUR, PRESCRIBING THEIR OFFICIAL UTILIZATION, REGULATING THEIR USE, AND PROVIDING PENALTIES FOR UNAUTHORIZED REPRODUCTION, MISUSE, OR APPROPRIATION THEREOF.”

Author: HON. MAURICE Y. URQUIA
Committee on Disaster Risk Reduction and Management (DRRM)

Enacted: All members present

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Madrid, Province of Surigao del Sur, that:

SECTION 1. Short Title.

This Ordinance shall be known as the “MDRRMC and MDRRMO Official Logo Ordinance of the Municipality of Madrid.”

SECTION 2. Declaration of Policy.

It is hereby declared the policy of the Municipality of Madrid to strengthen its disaster risk reduction and management programs by establishing and protecting official visual identities for the Municipal Disaster Risk Reduction and Management Council (MDRRMC) and the Municipal Disaster Risk Reduction and Management Office (MDRRMO).

The official logos shall serve as symbols of the authority, identity, responsibility, and commitment of the MDRRMC and MDRRMO in the implementation of disaster risk reduction and management programs, projects, activities, emergency operations, preparedness measures, response operations, rehabilitation and recovery initiatives, and other related functions.

SECTION 3. Legal Basis.

This Ordinance is enacted pursuant to Republic Act No. 7160, otherwise known as the “**Local Government Code of 1991**,” particularly Section 447, which empowers the Sangguniang Bayan to enact ordinances necessary for an efficient and effective municipal government and for the general welfare of the municipality and its inhabitants.

It is likewise anchored on Republic Act No. 10121, otherwise known as the “**Philippine Disaster Risk Reduction and Management Act of 2010**,” and its Implementing Rules and Regulations, which provide for the establishment and functions of the Municipal Disaster Risk Reduction and Management Council and the Municipal Disaster Risk Reduction and Management Office.

SECTION 4. Adoption of the Official Logos.

The following are hereby formally adopted as the official logos of the Municipality of Madrid for disaster risk reduction and management purposes:

A. Official Municipal Disaster Risk Reduction and Management Council (MDRRMC) Logo – the logo bearing the designation “**MDRRMC – Municipal Disaster Risk Reduction Management Council – Madrid, Surigao del Sur,**” as shown in **Annex “A”** hereof; and

B. Official Municipal Disaster Risk Reduction and Management Office (MDRRMO) Logo – the logo bearing the designation “**MDRRMO – Municipal Disaster Risk Reduction Management Office – Madrid, Surigao del Sur,**” as shown in **Annex “B”** hereof.

The foregoing logos shall form an integral part of this Ordinance.

SECTION 5. Ownership and Official Character of the Logos.

The official MDRRMC and MDRRMO logos shall be considered official municipal government symbols for disaster risk reduction and management purposes and shall be used exclusively in connection with legitimate official functions, programs, projects, services, activities, communications, and operations of the MDRRMC and MDRRMO.

No person, office, organization, entity, or group shall represent itself as authorized to speak or act on behalf of the MDRRMC, MDRRMO, or the Municipality of Madrid merely by reason of its possession or use of either official logo.

SECTION 6. Authorized Official Uses.

The official MDRRMC and MDRRMO logos may be used in connection with legitimate government purposes, including but not limited to:

- a. Official letters, memoranda, communications, reports, resolutions, plans, manuals, forms, certificates, and other official documents;
- b. Disaster risk reduction and management plans, programs, projects, activities, and information materials;
- c. Disaster advisories, warnings, emergency announcements, public information and awareness campaigns;
- d. Emergency operations, response and evacuation activities;
- e. Training, seminars, workshops, drills, orientations, conferences, and related DRRM activities;
- f. Office signages and official identification materials;
- g. Official uniforms, identification cards, equipment, rescue vehicles and other DRRM assets;
- h. Official websites, social media accounts, electronic platforms, presentations and other digital communication channels; and
- i. Other similar purposes as may be authorized by the Municipal Disaster Risk Reduction and Management Officer or by the proper municipal authority.

SECTION 7. Regulation of Reproduction and Use.

The reproduction, alteration, adaptation, publication, display, printing, digital reproduction, or other use of the official MDRRMC and MDRRMO logos by any government agency, barangay, private organization, institution, civil society organization, private individual, or other entity outside the regular

official operations of the MDRRMC and MDRRMO shall require prior written authorization from the Municipal Disaster Risk Reduction and Management Officer (MDRRMO).

The MDRRMO shall ensure that any authorized reproduction or use faithfully follows the official design and standards prescribed under this Ordinance and the official Logo Standards and Usage Guidelines.

SECTION 8. Logo Standards and Usage Guidelines.

The MDRRMO shall prepare, maintain, and periodically update the **Official Logo Standards and Usage Guidelines**, which shall prescribe, among others:

- a. Official colors and color combinations;
- b. Official dimensions and proportions;
- c. Minimum size and required clear space;
- d. Proper placement and positioning;
- e. Authorized and prohibited modifications;
- f. Proper use on uniforms, vehicles, equipment, documents, signages and digital platforms;
- g. Authorized digital and printed versions;
- h. Proper use of the logos together with the official seal, logo, or branding of the Municipality of Madrid; and
- i. Other standards necessary to preserve the integrity and official identity of the logos.

No modification, distortion, alteration, redesign, addition, deletion, or combination of either official logo shall be permitted without prior written authority from the MDRRMO.

SECTION 9. Prohibited Uses.

The following uses of the official MDRRMC and MDRRMO logos are hereby prohibited:

- a. Use for partisan political activities, political campaigning, electioneering, or political endorsements;
- b. Use in commercial advertisements, commercial endorsements, or promotional activities unrelated to an official government function;
- c. Use for unauthorized solicitation or fundraising activities;
- d. Use for personal, private, or unauthorized purposes;
- e. Use in any manner that falsely implies endorsement, sponsorship, accreditation, partnership, or official recognition by the MDRRMC, MDRRMO, or Municipality of Madrid;
- f. Use in connection with any unlawful, fraudulent, misleading, defamatory, or improper activity;
- g. Alteration, distortion, unauthorized redesign, or reproduction of the official logos;
- h. Use of the logos on documents, identification cards, uniforms, vehicles, equipment, websites, social media accounts, or other materials in a manner that falsely represents a person or organization as an official MDRRMC or MDRRMO representative; and
- i. Any other use expressly prohibited under the Official Logo Standards and Usage Guidelines.

SECTION 10. Application for Authorization.

Any person, office, agency, organization, institution, or entity seeking authority to reproduce or use either official logo shall submit a written request to the MDRRMO stating:

- a. The name and contact information of the requesting person or entity;
- b. The purpose and nature of the proposed use;
- c. The material, publication, equipment, uniform, vehicle, digital platform, or other item where the logo shall be displayed;
- d. The duration or period of use; and
- e. A sample, layout, mock-up, or other representation showing the proposed use of the logo, when applicable.

The MDRRMO shall evaluate the request and may approve, deny, or require modifications to the proposed use.

SECTION 11. Conditions of Authorization.

Any authorization granted pursuant to this Ordinance shall be:

- a. Limited to the specific purpose for which it was granted;
- b. Non-transferable unless otherwise expressly authorized;
- c. Subject to the Official Logo Standards and Usage Guidelines; and
- d. Revocable when the authorized user violates any provision of this Ordinance or uses the logo in a manner inconsistent with the purpose for which authorization was granted.

Authorization to use the official logo shall not be construed as a grant of authority to represent, bind, or speak on behalf of the MDRRMC, MDRRMO, or Municipality of Madrid.

SECTION 12. Enforcement.

The **Municipal Disaster Risk Reduction and Management Office (MDRRMO)** shall be primarily responsible for the implementation and enforcement of this Ordinance insofar as the regulation of the official MDRRMC and MDRRMO logos is concerned.

The MDRRMO shall:

- a. Maintain the official master copies of the logos;
- b. Monitor their proper use;
- c. Receive and evaluate requests for authorization;
- d. Maintain a record of authorized users;
- e. Issue the Official Logo Standards and Usage Guidelines;
- f. Require the correction, removal, or discontinuance of unauthorized or improper use;
- g. Coordinate with the appropriate municipal offices and law enforcement agencies when necessary; and
- h. Recommend appropriate action against persons or entities found violating this Ordinance.

SECTION 13. Removal or Discontinuance of Unauthorized Use.

Upon determination of unauthorized or improper use, the MDRRMO may issue a written notice directing the concerned person or entity to immediately cease such use and, when applicable, remove the logo from the affected material, publication, signage, uniform, vehicle, equipment, website, social media platform, or other medium.

Failure to comply with a lawful directive issued pursuant to this Section shall constitute a violation of this Ordinance, without prejudice to other remedies available under existing laws, rules, and regulations.

SECTION 14. Penalty.

Any person who violates any provision of this Ordinance, including unauthorized reproduction, use, alteration, or display of the official MDRRMC or MDRRMO logo, shall, upon conviction, be punished by a **fine of Two Thousand Pesos (₱2,000.00) or imprisonment of not more than six (6) months, or both, at the discretion of the proper court**, without prejudice to the imposition of administrative, civil, or criminal liability under existing laws, as may be applicable.

Where the violation is committed by a juridical person, the responsible officer, representative, or person who authorized or caused the prohibited use may be held liable in accordance with law.

SECTION 15. No Appropriation Unless Necessary.

The implementation of this Ordinance shall, as far as practicable, be carried out using existing personnel, facilities, equipment, and appropriations of the Municipality of Madrid and the MDRRMO.

Any additional funding necessary for its implementation shall be subject to existing budgeting, accounting, auditing, procurement, and other applicable laws, rules, and regulations.

SECTION 16. Separability Clause.

If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 17. Repealing Clause.

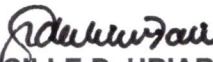
All ordinances, resolutions, rules, regulations, orders, or other local issuances, or parts thereof, which are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 18. Effectivity.

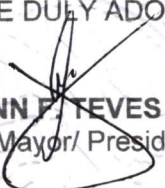
This Ordinance shall take effect after compliance with the applicable requirements on approval, posting, publication, and effectivity of municipal ordinances under Republic Act No. 7160 and other pertinent laws, rules, and regulations.

ENACTED: this 11th day of August 2026 at Madrid, Surigao del Sur

CERTIFIED TRUE AND CORRECT:


JOELLE D. URIARTE
Secretary to the Sangguniang Bayan

ATTESTED & CERTIFIED
TO BE DULY ADOPTED:


GLENN F. TEVES
Vice Mayor/ Presiding Officer

APPROVED:


JUAN PAOLO L. LOPEZ
Mayor

Date: 08/20/2026



Annex "A"



Annex "B"